



Credit Card Payments – Smart Cookies Guide

How Do We Accept Credit Cards?

- 1) Smart Cookies: For girl-to-consumer selling:
 - a) Using a smart phone, any girl who has created her Smart Cookies account can accept credit card payments with NO PROCESSING FEES.

Credit Card Payments for Girl-Delivered Orders

- 1) Girls sign into Smart Cookies app or desktop.
 - Log into the Smart Cookies app from your mobile device OR simply login at abcsmartcookies.com and use your desktop.
 - Here we show screenshots using the app, but all steps are EXACTLY the same when using the browser application the steps and functions are the same, only the appearance is different using app vs. desktop machine.
- App Store +1 © 512 PM -3 Smart + COOKIES -MOBILE katiepk56 Login Briart Cookies Forgot your password?

2) Navigate to My Orders



3) Select Orders in the Total Girl Delivery Order Section to view orders.



4) Update the Order if any changes are required.

		at.abcsmartcookies.com				
abcsmartcookies.com C	Email Address *					
	alauzier21@msn.com	Peanut Butter Sandwich ?				
	First Name *	\$0.00				
	Anne					
New Direct Ship New Girl Delivery	Last News 4	Totals \$32.00 8				
	Customer					
Q	Save to my contact list	Delivery & Payment Details				
		bennery ar aynent betans				
Sort hy	Optional Information	Status				
		Ordered Oelivered Cancelled				
Name Date Status Paid	Home Address					
	123 main st	Paid				
Anne Lauzier	Suite/Apt. # City					
	Ventura	U NO Ves				
Orderad: Sep 10, 2018 Amount: \$72.00	State Zip Code					
Source: e-card Type: Girl Delivery	California 93001	Payment Method				
Paid: No. Status: Ordered	Phone Number	Cash Check Oredit Card				
Pad, No.	(805) 804-7185					

- 5) Now it's time to enter the customer's Credit Card information!
 - Have the customer manually read card number for manual/keyed entry. If errors are made during manual entry, an error message will be displayed to the Girl
 - Using an iPhone? Simply scan the credit card. The image does NOT save to the Girls' phone. This feature is NOT available for Android devices.
 - Payments will automatically post to Smart Cookies.
 Credits to Girls and Troops automatically post in Smart Cookies.

Credit Card Payments for NEW Orders

- 1) Girls sign into Smart Cookies app or desktop.
 - Log into the Smart Cookies app from your mobile device OR simply login at abcsmartcookies.com and use your desktop
 - Here we show screenshots using the app, but all steps are EXACTLY the same when using the browser application the steps and functions are the same, only the appearance is different using app vs. desktop machine
- 2) Navigate to My Orders





3) Capture Customer Information

	Save to my contact list
Castome Details Codie Selection Payment Details	Optional Information
Email Address *	Home Address
uberannie56@outlook.com	
First Name * Annie	Suite/Apt. # City
Last Name *	
Uber	State Zip Code
Save to my contact list	Phone Number
Optional Information	<entry></entry>

- 4) Enter the Customer's order by variety, in packages.
- 5) Click Delivered and "YES" under the Paid section. By choosing Paid, this opens up the payment option screen



- 6) Now it's time to enter the customer's Credit Card information!
 - Have the customer manually read card number for manual/keyed entry. If errors are made during manual entry, an error message will be displayed to the Girl
 - Using an iPhone? Simply scan the credit card. The image does NOT save to the Girl's phone. This feature is NOT available for Android devices.



Cookie Program

• Payments will automatically post to Smart Cookies. Credits to Girls and Troops automatically post in Smart Cookies.

Viewing Data for NEW Orders – Smart Cookies Reconciliation

- Both Girl and Troop are credited with the full CC payment collected.
- Sales are captured in bank named Girl Delivery Credit Card and have a unique reference number.
- Financial Transactions are visible in the order, Girl Balance Summary and Troop Balance Summary.
- No funds are deposited to Troop bank accounts and product must still be transferred to the Girl via traditional transfer methods.

	Da	ashboard Orders	; E	Booth	Delivery	Rewards	Finances	Reports	My Coun	cil Tips&T	ools	Resourc	es Cookie	es Hel	lp	
Smart Cookies =- Zookies =- Manage Financial Transactions																
Troop Tra	nsactions Girl T	ransactions														
Drag a co	olumn header here	to group by that co	lumn								x	Ð	Q Search.			
Locked	Transaction # 🕎	District	Ŧ	Service Unit	.	Troop 🔫	Bank	Ŧ	Date T	Туре	T	Ŧ	Amount	Ref #	Ŧ	
	Q	Q		Q		Q	Q		Q	Q		Q		Q		
\checkmark	CT2085247222	Hickory Service Ce	enter	GSCP2P		0	Girl Delivery Cree	dit Card	8/6/2018	ACH Depos	it		\$32.00	549692	г	₫ 🔒
	CT2085455236	Hickory Service Ce	enter	GSCP2P		0	Girl Delivery Cree	dit Card	8/6/2018	ACH Depos	it		\$37.00	549810	L	₫ 🚔
\checkmark	CT646527028	Hickory Service Ce	enter	GSCP2P		0	Girl Delivery Cree	dit Card	8/16/2018	ACH Depos	it		\$36.00	549858		₫ 🔒
	CT703491231	Hickory Service Ce	enter	GSCP2P		0	Girl Delivery Cree	dit Card	8/27/2018	ACH Depos	it		\$24.00	549817		0
\checkmark	CT703565903	Hickory Service Ce	enter	GSCP2P		0	Girl Delivery Cree	dit Card	8/27/2018	ACH Depos	it		\$24.00	549816		0
Sum: \$153																

The payments in the Financial Transaction screen above show on the troop balance summary and girl balance summary - there is no corresponding cookie transaction (as there is with direct ship).