 Service Unit Trainer

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| **Purpose** | **Accountable To** | **Term** |
| Deliver courses/workshops that allow participants to acquire knowledge, skills and resources needed to deliver the Girl Scout Leadership Experience | Service Unit Volunteers and Volunteer Services Manager | Certification at Train the Trainer Appointed by GSCCS Staff & Fellow Trainers Facilitate a minimum of one training per year |
| **Responsibilities** | * Facilitates courses as needed throughout the year
* Complete and submit course evaluations, self-evaluations, attendance sheets and surveys as needed
* Certified at Train the Trainer
* Facilitate a minimum of one training per year for certification
* Work in partnership with Council Staff and other Trainers
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| **Other Responsibilities** | * Apprentice with a Council Trainer or Staff Member
* Attends Trainer meetings
* Coordinates courses, resources, and workshops for volunteers or girls
* Trainings delivered will orient, prepare and support volunteers throughout their appointment
* Remain informed on Council and GSUSA policies, guidelines and procedures
* Informs SU of trainings and policies
* Communicate effectively and deliver trainings to an individual or group
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| **Required Qualifications** | * Registered & screened Girl Scout volunteer, at least 18 years of age, who lives the values of the Girl Scout philosophy
* Ability and desire to work with and serve people from diverse backgrounds
* Adheres to Council policies
* Able to maintain confidentiality when sensitive issues arise
* Knowledgeable and versed on Council policies as stated in *Volunteer Essentials* and *Safety Activity Checkpoints*
* Good oral, verbal and written communication - express ideas and facts clearly and accurately
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| Your appointment to the above position begins on and will continue to September 30, 20  |
| Service Unit | Printed Name | Signature | Date |
| Appointed by | Printed Name | Signature | Date |

*\*This position can be shared*