 Service Unit Trainer

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Purpose** | | | **Accountable To** | | **Term** | |
| Deliver courses/workshops that allow participants to acquire knowledge, skills and resources needed to deliver the Girl Scout Leadership Experience | | | Service Unit Volunteers and Volunteer Services Manager | | Certification at Train the Trainer Appointed by GSCCS Staff & Fellow Trainers Facilitate a minimum of one training per year | |
| **Responsibilities** | * Facilitates courses as needed throughout the year * Complete and submit course evaluations, self-evaluations, attendance sheets and surveys as needed * Certified at Train the Trainer * Facilitate a minimum of one training per year for certification * Work in partnership with Council Staff and other Trainers | | | | | |
| **Other Responsibilities** | * Apprentice with a Council Trainer or Staff Member * Attends Trainer meetings * Coordinates courses, resources, and workshops for volunteers or girls * Trainings delivered will orient, prepare and support volunteers throughout their appointment * Remain informed on Council and GSUSA policies, guidelines and procedures * Informs SU of trainings and policies * Communicate effectively and deliver trainings to an individual or group | | | | | |
| **Required Qualifications** | * Registered & screened Girl Scout volunteer, at least 18 years of age, who lives the values of the Girl Scout philosophy * Ability and desire to work with and serve people from diverse backgrounds * Adheres to Council policies * Able to maintain confidentiality when sensitive issues arise * Knowledgeable and versed on Council policies as stated in *Volunteer Essentials* and *Safety Activity Checkpoints* * Good oral, verbal and written communication - express ideas and facts clearly and accurately | | | | | |
| Your appointment to the above position begins on and will continue to September 30, 20 | | | | | | |
| Service Unit | | Printed Name | | Signature | | Date |
| Appointed by | | Printed Name | | Signature | | Date |

*\*This position can be shared*